# Operations Specifications

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Pro Star Aviation, LLC

Part A-1 Print Date: 8/21/2024

## Operations Specifications

A001 . Issuance and Applicability

HQ Control: 05/10/2024

Certificate No.: P6UR006Y

HQ Revision: 05g

a. These operations specifications are issued to Pro Star Aviation, LLC, a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53(a). The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location:

Manchester-Boston Regional Airport

8 Kelly Ave

Londonderry, New Hampshire 03053

Mailing Address:

Manchester-Boston Regional Airport

8 Kelly Ave

Londonderry, New Hampshire 03053

- b. The holder of these operations specifications is the holder of certificate number P6UR006Y and shall hereafter be referred to as the "certificate holder".
- c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.
- d. The repair station specified on these operations specifications performs maintenance and/or an alteration of aircraft and/or aeronautical products under a Bilateral Aviation Safety Agreement (BASA).
- e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

None

# Operations Specifications

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by John F Keefe, Principal Maintenance Inspector (EA65) [1] SUPPORT INFO: Template update Rev 05g [2] EFFECTIVE DATE: 8/20/2024, [3] AMENDMENT #: 11 DATE: 2024.08.21 05:31:40 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by John L Driscoll, Quality Assurance Manager DATE: 2024.08.20 15:19:10 -05:00

**Operations Specifications** 

A002. Definitions and Abbreviations

HQ Control: 12/14/2017

**HQ** Revision:

05d

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

**BASA** The Bilateral Aviation Safety Agreement (BASA) is an executive

agreement concluded between the United States and a foreign country

for the purpose of promoting aviation safety; also known as an

Agreement for the Promotion of Aviation Safety.

Certificate Holder In these operations specifications, the term "certificate holder" means

the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this

certificate.

CAAS Civil Aviation Authority of Singapore

**CFR** Code of Federal Regulations

Class Rating As used with respect to the certification, ratings, privileges of

airframes, powerplants, propellers, radios, instruments, and

accessories within a category having similar operating characteristics.

**EASA** European Aviation Safety Agency

EASA Accountable

Manager

Manager

The manager who has corporate authority for ensuring that all

maintenance required by the customer can be financed and carried out

to the standard required by the EASA full-member Authority.

**EU** European Union

**Exemption** An authorization that permits an alternate means of compliance with a

specific CFR. The exemption must meet the procedural requirements

of 14 CFR Part 11.

**FOCA** Federal Office of Civil Aviation

**FAA Accountable** A person designated by the certificated repair station who is

responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the

repair station's personnel follow the regulations and serving as the

primary contact with the FAA.

Pro Star Aviation, LLC

A002-1 Amdt. No: 7

## **Operations Specifications**

# Geographic Authorization

Authorization provided to a repair station located outside the United States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station's main facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not warrant permanently staffing and equipping the station for its accomplishment.

# Limited Rating

A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.

# **Limited Ratings - Specialized Services**

Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.

#### Line Maintenance

Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.

#### MAG

The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the EASA Agreement, Annex 2, Maintenance. The term Maintenance Agreement Guidance (MAG) defines the processes and activities applicable to a specific country under an MIP, and is not associated with the EASA Agreement.

#### Maintenance

The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.

# U.S./EU Aviation Safety Agreement, Annex 2, Maintenance

Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.

### **MIP**

Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance performed under 14 CFR Part 145, Section 145.53(b).

#### MOE

A maintenance organization exposition (MOE) pertains to procedural manuals used by maintenance organizations certificated by a foreign country. The MOE along with the FAA Supplement, sets forth the structure and procedures of the repair station to meet the requirements of 14 CFR Part 145 under a MIP.

Pro Star Aviation, LLC

A002-2 Amdt. No: 7

# **Operations Specifications**

Preventive

As defined in 14 CFR part 1 and part 43 appendix A,

Maintenance

subparagraph (c).

**QCM** 

Quality Control Manual

Repair Station located in the United States

A FAA certificated repair station located in the United States.

Repair Station located

outside the United

A FAA certificated repair station located outside of the United States.

**States** 

**RSM** 

Repair Station Manual

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Mark A. Auclair, Principal Avionics Inspector (EA65) [1] EFFECTIVE DATE: 5/1/2018, [2] AMENDMENT #: 7 DATE: 2018.05.01 14:25:50 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Driscoll, John L., Quality Assurance Manager

Date

Pro Star Aviation, LLC

A002-3

Certificate No.: P6UR006Y

Amdt. No: 7

# **Operations Specifications**

# A003 . Ratings and Limitations

**HQ Control: 04/03/2017** 

Certificate No.: P6UR006Y

**HQ** Revision:

01a

The certificate holder is authorized the following Ratings and/or Limitations:

# **Class Ratings**

Airframe Class 3: All-Metal Construction of Small Aircraft Airframe Class 4: All-Metal Construction of Large Aircraft

Radio Class 1: Communications Equipment

Radio Class 2: Navigational Equipment

Radio Class 3: Radar Equipment

# **Limited Ratings**

Rating Airframe	Manufacturer From the Approved Capabilities List Document Number PS105	Make/Model See Approved Capabilities List Document Number PS105	Limitations Limitations as shown on approved capabilities list for each make/model.
PowerPlant	From the Approved Capabilities List Document Number PS105	See Approved Capabilities List Document Number PS105	Limitations as shown on approved capabilities list for each make/model.
Instruments:			
- Autopilot	From the Approved Capabilities List Document Number PS105	See Approved Capabilities List Document Number PS105	Limitations as shown on approved capabilities list for each make/model.
- Altimeter System and Altitude Reporting Equipment Tests and Inspections	7		Test, inspection and certification of installed altimeter and altitude reporting system in accordance with FAR Part 43, Appendix E to include the adjustment of the altimeter baroset, adjustment of altitude reporting equipment and pitot static system repairs in accordance with the manufacturers

# **Operations Specifications**

Rating	Manufacturer	Make/Model	<u>Limitations</u> maintenance manual.
Accessories - Electrical	From the Approved Capabilities List Document Number PS105	From the Approved Capabilities List Document Number PS105	Limitations as shown on approved capabilities list for each make/model.
Accessories - Electronic	From the Approved Capabilities List Document Number PS105	From the Approved Capabilities List Document Number PS105	Limitations as shown on approved capabilities list for each make/model.
Propellers	From the Capability List, as amended.	From the Capability List, as amended.	Limited to minor repair, minor alterations and inspections.

# **Limited Ratings - Specialized Services**

Rating

**Specifications** 

**Limitations** 

None Authorized.

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by James R. Jackson III, Principal Maintenance Inspector (SO13) [1] EFFECTIVE DATE: 2/27/2024, [2] AMENDMENT #: 14 DATE: 2024.02.29 11:48:08 -06:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by John L Driscoll, Quality Assurance Manager DATE: 2024.02.27 15:17:58 -06:00

Pro Star Aviation, LLC

A003-2 Amdt. No: 14

# **Operations Specifications**

# A004 . Summary of Special Authorizations and Limitations

HQ Control: 09/23/1998

Certificate No.: P6UR006Y

**HQ** Revision:

010

# a. The certificate holder, in accordance with the reference paragraphs, is authorized to:

	Reference Paragraphs
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Conduct operations choosing to have an antidrug and alcohol misuse prevention program.	A449
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100

### b. The certificate holder is not authorized and shall not:

	Reference Paragraphs
Use Exemptions.	A005
Use an acceptable electronic recordkeeping system, electronic/digital signatu and/or electronic media.	re, A025
Perform maintenance with EASA ratings where the scope of work is authoriby a BASA/MAG (U.SEU), MIP/MaG (U.SSwiss).	zed A060
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating non-U.S. registered aircraft in common carriage under Part 129, apart from D100 which authorize that work away from station	D107

# **Operations Specifications**

- 1. Issued by the Federal Aviation Administration.
- 2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by Mark A. Auclair, Principal Avionics Inspector (EA65) [1] EFFECTIVE DATE: 5/1/2018, [2] AMENDMENT #: 6 DATE: 2018.05.01 14:28:12 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

	810N19

Driscoll, John L., Quality Assurance Manager

Date

# Operations Specifications

# A007 . Designated Persons

HQ Control: 09/08/2021

Certificate No.: P6UR006Y

**HQ** Revision:

03a

a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

Table 1 - Designated Persons to Apply for and Receive Authorizations

Title	Name	Parts Authorized	Email Address
FAA Accountable Manager, 145 / General Manager	Harriman, Kevin L.	A,D	kevin@prostaravaition.com
AD Notification Representative / Quality Assurance Manager	Driscoll, John L.	A,D	johndriscoll@prostaraviation.com
Director of Maintenance	Monaghan III, Edward F.	A,D	edmonaghan@prostaraviation.com

b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (InFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

Table 2 - Designated to Receive InFO Messages

. Name	Email Address	Telephone No.	Type of Information to Receive
Driscoll, John L.	johndriscoll@prostaraviation.com	603-627-7827	ALL

# **Operations Specifications**

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by James R. Jackson III, Principal Maintenance Inspector (SO13) [1] EFFECTIVE DATE: 10/27/2022, [2] AMENDMENT #: 19 DATE: 2022.10.31 06:26:59 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by John L Driscoll, Quality Assurance Manager DATE: 2022.10.27 10:25:32 -05:00

A007-2 Pro Star Aviation, LLC Amdt. No: 19

## Operations Specifications

## A101. Additional Fixed Locations

HQ Control: 12/11/2020

Certificate No.: P6UR006Y

**HQ** Revision:

01b

a. The certificate holder is authorized to perform work at the following additional fixed location(s) listed in Table 1 below, provided it has the facilities, materials, equipment, and technical personnel to perform the work authorized.

Table 1

Additional Location Address(es)				
Address City State Country Code				
Manchester-Boston Regional Airport, 5 Industrial Dr	Londonderry	New Hampshire	UNITED STATES	03053

- b. This authorizes the certificate holder to use multiple locations to perform its operations under a single certificate.
- c. With the exception of the provisions of subparagraph g below, this authorization does not constitute work performed at additional location(s) outside the domiciled country.
- d. The certificate holder may perform continuous operations at the facilities listed in Table 1 above.
- e. All the authorizations and exemptions authorized for the certificate holder apply at these locations, as applicable.
- f. Repair stations located outside the United States covered by the U.S./European Union (EU) Safety Agreement must be under the surveillance of an aviation authority (AA), hold a European Aviation Safety Agency (EASA) line station approval, and must be located within the EU Member States.
- g. Repair stations with their principal place of business located within the United Kingdom of Great Britain and Northern Ireland (UK) operating under the Maintenance Implementation Procedures (MIP) are authorized additional fixed locations outside of the UK. The repair station must hold a UK Civil Aviation Authority (CAA) approval, be under direct surveillance by the UK CAA for that location, and must not be located within the United States.

# **Operations Specifications**

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by William K. Thompson, Principal Maintenance Inspector (SO13) [1] EFFECTIVE DATE: 7/21/2021, [2] AMENDMENT #: 1 DATE: 2021.07.21 06:59:44 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by John L Driscoll, Quality Assurance Manager DATE: 2021.07.21 11:29:37 -05:00

## Operations Specifications

# A449. Drug and Alcohol Testing Program

HQ Control: 08/30/2021

HQ Revision: 00b

a. The 14 CFR Part 145 repair station certificate holder has implemented a drug and alcohol testing program because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, 121/135, and/or 135 certificate holder, and/or for a 14 CFR Part 91 operator conducting operations under § 91.147.

- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its drug and alcohol testing program.
- c. Drug and alcohol testing program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

Table 1

Location & Telephone of Drug and Alcohol Testing Program Records		
Telephone Number:	A1 (603) 627-7827	
Address:	8 Kelly Ave	
Address:	N/A	
City:	Londonderry	
State:	NH	
Zip code:	03053	

### d. Limitations and Provisions.

- (1) The FAA's Drug Abatement Division is responsible for oversight and enforcement of the DOT/FAA-mandated drug and alcohol testing program. Questions regarding the program requirements or regulations must be directed to the Drug Abatement Division at 202-267-8442 or drugabatement@faa.gov.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
- (a) Phone number and address where the drug and alcohol testing program records are kept.
- (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.
  - (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function

# Operations Specifications

on January 1 of any calendar year must submit an annual report upon request of the Administrator.

e. The certificate holder has 50 or more safety-sensitive employees.

1. Issued by the Federal Aviation Administration.

2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by John F Keefe, Principal Maintenance Inspector (EA65) [1] SUPPORT INFO: Amend op spec to 50 or more employees. [2] EFFECTIVE DATE: 8/20/2024, [3] AMENDMENT #: 11 DATE: 2024.08.21 05:33:27 -05:00

3. I hereby accept and receive the Operations Specifications in this paragraph.

Digitally signed by John L Driscoll, Quality Assurance Manager DATE: 2024.08.20 14:53:03 -05:00

# Operations Specifications

# Table of Contents

## Part D

	HQ CONTROL	EFFECTIVE	AMENDMENT
	DATE	DATE	NUMBER
Work to be Performed at a Place Other Than the Repair Station Fixed Location(s)	11/16/2004	11/09/2009	5

Print Date: 11/9/2009

## Operations Specifications

D100. Work to be Performed at a Place Other Than the Repair Station Fixed Location(s)

HQ Control: 11/16/2004

**HO** Revision:

050

a. The certificate holder may perform work at a place other than its Fixed Location (as listed in paragraph A001, and paragraph A101 if issued, of these operations specifications) provided it has the facilities, material, equipment and technical personnel to perform the work authorized in the following table.

Table 1

Work Authorized	Repair Stations Manual References	Quality Control Manual References
Only work for which the Repair Station is rated	Chapter I, Section 9	N/A

- b. The certificate holder <u>may not</u> perform <u>continuous</u> operation at a facility other than the station's Fixed Location listed in paragraph A001, and paragraph A101 if issued.
- c. <u>Line Stations</u>. Privileges of a line station, as set forth by the EASA certificate and scope of work and located within the country where the main facility is domiciled are listed in Table 1 are authorized.
- d. Work may be due to a special circumstance or on a recurring basis. If on a recurring basis, the repair station must have procedures in its manual.

D100-1 Certificate No.: P6UR006Y

# Operations Specifications

- 1. Issued by the Federal Aviation Administration.
- 2. Support information reference:
- 3. These Operations Specifications are approved by direction of the Administrator.



2009.11.09 12:15:50 Central Standard Time Location: WebOPSS Digitally signed by David Wilkie, Principal Maintenance Inspector

4. Date Approval is effective: 11/09/2009

Print Date: 11/9/2009

Amendment Number: 5

5. I hereby accept and receive the Operations Specifications in this paragraph.

Driscoll, John L., Quality Assurance Manager

Date: 11/9

Date: 11/9/2009